Guidelines for Attending the Annual General Meeting of Shareholders through electronic means (e-AGM) Grand Canal Land Public Company Limited

The Board of Directors' Meeting of Grand Canal Land Public Company Limited resolved to approve the convening of the 2025 Annual General Meeting of Shareholders (the "Meeting") only through electronic means (e-AGM), on Monday 28 April 2025. The Company has assigned Inventech Systems (Thailand) Company Limited to provide services and systems for the Meeting through electronic means which has been conformed to the relevant laws.

The Shareholders are recommended to prepare any of devices and identification documents as well as follow the instructions specified herein before and during the Meeting:

1.	Device:

Internet speed	- High-Definition Video: Internet speed at least 2.5 Mbps (Speed internet	
requirements	that recommend)	
	- High Quality Video: Internet speed at least 1.0 Mbps	
	- Standard Quality Video : Internet speed at least 0.5 Mbps	
Equipment requirements	- Smartphone/Tablet that use IOS or android OS	
	- PC/Laptop that use Windows or Mac OS	
Requirement Browser	Chrome (Recommend) / Safari / Microsoft Edge	
	** The system does not support internet explorer.	

2. <u>Required Documents for Attending the Meeting</u>

The Shareholders and the proxy holders are required to upload the listed supporting documents specified here below (as applicable) to the system. Individual **Juristic Person** 1. Attendance in person by shareholder, please 1. Attendance in person by authorized representative attach a certified true copy of valid official of juristic person, please attach: document issued by government authorities (a) A certified true copy of valid official e.g., the National Identification Card, Driver document issued by government authorities License or Passport, including the evidence as is the case of Individual. of name or last name's change (as the case (b) A certified true copy of Affidavit or Certificate of Incorporation together with may be). the company seal (if any), which indicated that the authorized representative attending Shareholders Meeting is able to act on behalf of such Juristic Person Shareholder. 2. Attendance by proxy, please attach: 2. Attendance by proxy, please attach: (a) A completed Proxy Form as enclosed together (a) A completed Proxy Form as enclosed with the Meeting Notice signed by the proxy together with the Meeting Notice signed by grantor and the proxy; the grantor with the corporate's seal affixed (b) A certified true copy of shareholder's (grantor) (if any). valid official document issued by (b) A certified true copy of Affidavit or Certificate of Incorporation together with government authorities e.g., the National Identification Card, Driver License or the company seal (if any), which indicates

Passport, including the evidence of name or	that the representative is able to act on behalf
last name's change (as the case may be).	of such Juristic Person.
 (c) A certified true copy of shareholder's (grantee) valid official document issued by government authorities e.g., the National Identification Card, Driver License or 	(c) A certified true copy of the authorized representative's (grantor) valid official document issued by government authorities e.g., the National Identification Card, Driver
Passport, including the evidence of name or last name's change (as the case may be).	of name or last name's change (as the case may be).
	 (d) A certified true copy of the authorized representative's (grantee) valid official document issued by government authorities e.g., the National Identification Card, Driver License or Passport, including the evidence of name or last name's change (as the case may be).

In the event of the shareholder is a foreign ordinary person or foreign juristic person

The above required documents are applied as soon as reasonably practicable and subject to these items:

- (a) Affidavit or Certificate of Incorporation or any other kind of Letter of Certification issued by the relevant government authorities are applicable. Thus, it must indicate the name of juristic person, head office address, the names of authorized representative(s) and signing requirement of the Company.
- (b) In the case that the original document is not made in English, please also attach the English translation duly certified by the authorized representative(s) of such juristic person with Company seal affixed (if any).

In the event that the shareholders who are foreign investors and have appointed a Custodian in Thailand to be a share depository

- (a) A completed Proxy Form C. as enclosed together with the Meeting Notice signed by the proxy grantor and the proxy.
- (b) A confirmation letter certifying that the person who signed the proxy form had obtained a license to undertake or engage in Custodian business.
- (c) A copy of the Affidavit or Certificate of Incorporation of the Custodian that has been certified as true and correct by the authorized representative of the Custodian with the Company's seal affixed (if any), which indicates that the authorized representative of the custodian has empowered to act on behalf of the Custodian.
- (d) A copy of an official document issued by government authorities of the authorized representative as same as where applicable for ordinary person which has been certified as true and correct.
- (e) A copy of valid power of attorney of foreign investors appointed the Custodian as depository.
- (f) A copy of the Affidavit or Certificate of Incorporation of the Juristic Shareholder that has been certified as true and correct by the authorized representative with the Company's seal affixed (if any), which indicates that the authorized representative has empowered to act on behalf of Juristic Person Shareholder.
- (g) A copy of an official document issued by government authorities of the authorized representative as same as where applicable for ordinary person which has been certified as true and correct.

3. Guidelines for Attending the Meeting through electronic means

Step for requesting Username & Password from via e-Request system

1. The Shareholders and the proxy holders must submit a request to attend the Meeting through Web Browser at https://inv.inventech.co.th/GLAND442653R/#/homepage or scan QR Code and follow the steps as shown below:





- Choose type request for request form to 4 steps:
 - Step 1 Fill in the information shown on the registration
 - Step 2 Fill in the information for verify
 - Step 3 Verify via OTP
 - Step 4 Successful transaction, The system will display information again to verify the exactitude of the information

Please wait for an email information detail of meeting and Password

- 2. The Shareholders and the proxy holders are able to submit the request of attending from 21 April 2025 at 8:30 a.m. to the end of the Meeting on 28 April 2025.
- 3. The electronic conference system will be available on 28 April 2025 at 9:00 a.m. (1 hour before the opening of the meeting). The Shareholders or the proxy holders shall use the provided Username and Password and follow the instruction manual to access the system.

Appointment of Proxy to the Company's Directors

A shareholder who authorize one of the Company's directors to attend and vote on his or her behalf, please submit a request to attend the meeting by Electronic Means of the specified procedures or send the proxy form together with the required documents to the Company by mail to the following address. The proxy form and required documents shall be delivered to the Company by 25 April 2025.

Company Secretary Office, Grand Canal Land PCL 2nd Floor, Unilever House, No. 161 Rama 9 Road, Huay Kwang Sub District, Huay Kwang District, Bangkok 10310

If you have any problems with the software, please contact Inventech Call Center 02-460-9229 @inventechconnect The system available during 21 - 28 April 2025 at 08.30 a.m. - 05.30 p.m. **Report a problem** @inventechconnect (Specifically excludes holidays and public holidays)



To cancel the last vote, please press the button "Cancel latest vote (This means that your most recent vote will be equal to not voting, or your vote will be determined by the agenda result) Shareholders can conduct a review of the votes on an agenda basis. When the voting results for that agenda are closed



Step to ask questions via Inventech Connect

- > Select which agenda
- Click on "Question" button
- 1 Ask a question by typing
 - > Type the question then click "Send"
 - Ask the question via video record.
 - Click on "Conference"
 - > Click on "OK" for confirm your queue
 - > Please wait for the queue for you then you can open microphone and camera

How to use Inventech Connect



User Manual and Video of using Inventech Connect

Guidelines for attending of Electronic Meeting



In case Merge account/change account

In case filing request multiple by using the same email and phone number, the systems will merge account or in case user has more than 1 account, you can click on "Change account" and the previous account will still count the base in the meeting.

In case Exit the meeting

Attendees can click on "Register for exit the quorum", the systems will be number of your shares out from the meeting base.